

Jenna Swingler

jcswingler@gmail.com
jennaswingler.com



EDUCATION

Illinois State University

Aug 2021 - May 2025

B.S. in **Graphic Design**

Minor in Technology with a concentration in **Graphic Communications**

GPA: 4.0

TECHNICAL SKILLS

Adobe Creative Cloud Suite
Procreate
Task Management Programs
Figma
Canva
Photography
Videography
Microsoft Office
Google Workspace
Mac & PC

SOFT SKILLS

Detail-Oriented
Collaborative
Active Listener
Communication
Leadership
Creative Thinking
Time Management
Reliability

DESIGN & WORK EXPERIENCE

Graphic Design Intern

May 2023 - Current

Event Management, Dining, & Hospitality | ISU

- Design digital and print signage
- Produce short Instagram animations to promote EMDH events
- Capture high-quality photos and videos at dining centers, events, and concerts
- Create designs for the annual Fear the Bird shirt
- Collaborate with the design and marketing team to effectively promote student events and boost social media engagement

In-House Contracted Designer

May 2024 - Aug 2024

Eastview Christian Church

- Designed digital and print materials for various projects, ensuring timely delivery
- Developed promotional pieces for a 12-week sermon series, including the creation of 12 icons and a 52-page journal
- Produced designs for the 2025 Global Teams Kickoff marketing campaign
- Communicated with internal business partners to understand their design preferences

Photo Editor & Virtual Assistant

April 2022 - Oct 2023

Emily Stewart Photo Co.

- Edited photo catalogs for 9 weddings, 5 engagements, and 2 portrait sessions
- Exported and uploaded final photos to Cloud Spot for clients access
- Curated and prepared images for 14 wedding and 9 engagement blog posts
- Uploaded and scheduled blog posts in WordPress

Front Desk Assistant

May 2022 - Aug 2023

Mennonite College of Nursing

- Answered phone calls from prospective parents and students, responding to frequently asked questions regarding program details
- Organized and managed files and documents for nursing advisors

COLLEGIATE INVOLVEMENT

ISU Honors Program

Aug 2021 - Current

- Studied Abroad in Ireland - *May 2023*
- Received 1st place in the Honors Program Contract Contest - *Jan 2023*
- Volunteered on the Alternative Spring Break trip - *March 2022*

Alpha Gamma Delta, Beta Omicron

Sep 2021 - Current

- Served as the 2024 Vice President of Administration
- Served as the 2023 Director of Community Service

Midwest Food Bank

Aug 2021 - Current

- Sort and package bags of food for distribution
- Stack pallets for nationwide transportation

Wonsook Kim School of Art College Council

Sep 2023 - May 2024

- Served as the art undergraduate representative
- Attended monthly council meetings and voted on council decisions

AWARDS & ACHIEVEMENTS

Presidential Scholarship Recipient | Illinois State University

Stephanie Amster Design Scholarship Recipient - *2024* | Wonsook Kim School of Art

Elizabeth Stein Scholarship Recipient - *2022 & 2023* | Wonsook Kim School of Art

Friends of the Arts Scholarship Recipient - *2021* | Wonsook Kim School of Art